



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Forthcoming Key Decisions

TO BE TAKEN DURING MARCH 2019

LANCASTER CITY COUNCIL

FORTHCOMING KEY DECISIONS

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision	Date Decision Due
Bailrigg Garden Village - Masterplanning	After 18 March 2019
Flood defence works	After 18 March 2019
Electrical Inspections to council owned dwellings	After 18 March 2019
Communal Area Refurbishment - Bridge & Skerton House	After 18 March 2019
Fire precautions - Smoke Alarm Installation	After 18 March 2019
Re-roofing - Flat Roof Bridge House	After 18 March 2019
Re-roofing - Ridge, Ryelands, Vale	After 18 March 2019
Environmental Improvements - Heaton House and Vale Estate	After 18 March 2019
External Refurbishments - Vale Estate	After 18 March 2019
HW Heaters & RWP/SVP renewal - Park House	After 18 March 2019
The supply of kitchens for the kitchen renewal contract	After 18 March 2019
The provision of a contractor to undertake the flooring renewal on the kitchen contract	After 18 March 2019

Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Councillor Andrew Warriner	Application for Grant Funding from the Community Housing Fund	5 March 2019

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk

Subject to any prohibition or restriction on their disclosure, any background papers relating to these forthcoming key decisions will be available for inspection at both Lancaster and Morecambe Town Halls

Reception 5 days prior to the decision being taken or can be accessed electronically following the publication of the agenda using the following link and selecting the appropriate Cabinet meeting:

<http://committeeadmin.lancaster.gov.uk/ieListMeetings.aspx?XXR=0&Year=2013&CId=297&MD=ielistmeetings>

Alternatively copies of, or extracts from these documents may be requested from Democratic Services, Lancaster City Council, Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk. Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Services, contact details above, as they become available.

Cabinet Members: Councillors Eileen Blamire (Leader), Janice Hanson (Deputy Leader), Nathan Burns, Darren Clifford, Brendan Hughes, Margaret Pattison, Andrew Warriner and Anne Whitehead.

Susan Parsonage
Chief Executive

Publication Date: Monday 18th February 2019.

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Application for Grant Funding from the Community Housing Fund Notice was previously given for this item on 5th November 2018 and the item was subsequently deferred.
DECISION TO BE TAKEN IN PRIVATE	Whilst this report is public, it may contain an exempt appendix and in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session if it is necessary to refer to the exempt appendix. The reason that the appendix is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972: <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
DIRECTORATE:	Economic Growth and Regeneration
WARD:	Halton-with-Aughton Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Andrew Warriner
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	To allocate funding to Halton Senior CoHousing Group Ltd to support the development costs of a new community led development.
DATE OF CABINET MEETING	5 March 2019
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Kathy Beaton, Housing Strategy Officer KBeaton@lancaster.gov.uk Tel: 01524 582724

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Bailrigg Garden Village - Masterplanning
DIRECTORATE:	Economic Growth and Regeneration

WARD:	Ellel Ward; Scotforth West Ward; University and Scotforth Rural Ward; University Ward
DECISION MAKER:	Director for Economic Growth and Regeneration
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	To authorise procurement of consultancy services to support the council in leading work to masterplan the Garden Village.
DATE FOR OFFICER DECISION	After 18 March 2019
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Julian Inman, Senior Planner (Regeneration) Tel: 01524 582336 jinman@lancaster.gov.uk

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Flood defence works This decision is subject to the appropriate funding being approved at Budget Council on 27th February 2019. This notice has been included provisionally so that work can commence as soon as practical if the funding is approved at that meeting.
DIRECTORATE:	Communities and the Environment
WARD:	Lower Lune Valley Ward
DECISION MAKER:	Director for Communities and the Environment
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Works to repair/ensure stability of the river bank at Artlebeck Caton.
DATE FOR OFFICER DECISION	After 18th March 2019
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Tom Greenwood, Technical Manager tgreenwood@lancaster.gov.uk Tel: 01524 582458

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Electrical Inspections to council owned dwellings This decision is subject to the appropriate funding being approved at Budget Council on 27th February 2019. This notice has been included provisionally so that work can commence as soon as practical if the funding is approved at that meeting.
DIRECTORATE:	Communities and the Environment
WARD:	Bulk Ward; Castle Ward; Heysham South Ward; Westgate Ward
DECISION MAKER:	Director for Communities and the Environment
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	5yr periodic electrical inspections to properties in Lancaster City, Branksome, Westgate, Trumacar & Higher Heysham.
DATE FOR OFFICER DECISION	After 18th March 2019
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Tom Greenwood, Technical Manager tgreenwood@lancaster.gov.uk Tel: 01524 582458

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Communal Area Refurbishment - Bridge & Skerton House This decision is subject to the appropriate funding being approved at Budget Council on 27th February 2019. This notice has been included provisionally so that work can commence as soon as practical if the funding is approved at that meeting.
DIRECTORATE:	Communities and the Environment
WARD:	Skerton East
DECISION MAKER:	Chief Executive
REASON KEY DECISION:	Financial Threshold

DECISION TO BE MADE:	Internal refurbishment of communal areas in Skerton & Bridge House.
DATE FOR OFFICER DECISION	Not before 18th March 2019
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Tom Greenwood, Technical Manager tgreenwood@lancaster.gov.uk Tel: 01524 582458

LANCASTER CITY COUNCIL

After 18th March 2019

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Fire precautions - Smoke Alarm Installation This decision is subject to the appropriate funding being approved at Budget Council on 27th February 2019. This notice has been included provisionally so that work can commence as soon as practical if the funding is approved at that meeting.
DIRECTORATE:	Communities and the Environment
WARD:	Carnforth and Millhead Ward; Skerton East Ward; Westgate Ward
DECISION MAKER:	Chief Executive
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Continuation of smoke/heat/co alarm installation programme - Carnforth, Beaumont & Misc Morecambe.
DATE FOR OFFICER DECISION	After 18th March 2019
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Tom Greenwood, Technical Manager tgreenwood@lancaster.gov.uk Tel: 01524 582458

LANCASTER CITY COUNCIL

After 18th March 2019

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Re-roofing - Flat Roof Bridge House
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	This decision is subject to the appropriate funding being approved at Budget Council on 27th February 2019. This notice has been included provisionally so that work can commence as soon as practical if the funding is approved at that meeting.
DIRECTORATE:	Communities and the Environment
WARD:	Skerton East Ward
DECISION MAKER:	Director for Communities and the Environment
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Renew flat roof to Bridge House and all attendant works to facilitate.
DATE FOR OFFICER DECISION	Not before 18th March 2019
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Tom Greenwood, Technical Manager tgreenwood@lancaster.gov.uk Tel: 01524 582458

LANCASTER CITY COUNCIL

After 18th March 2019

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Re-roofing - Ridge, Ryelands, Vale This decision is subject to the appropriate funding being approved at Budget Council on 27th February 2019. This notice has been included provisionally so that work can commence as soon as practical if the funding is approved at that meeting.
DIRECTORATE:	Director for Communities and the Environment
WARD:	Bulk Ward; Marsh Ward; Scotforth West Ward; Skerton West Ward
DECISION MAKER:	Chief Executive
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Renewal of tiled roof coverings and increasing insulation levels to properties on Ridge (Ph2), Greenset Close & Morley Close Vale. Renewal of slate roof coverings and increasing insulation levels to properties on Ryelands and Misc City Centre properties.
DATE FOR OFFICER DECISION	Not before 18th March 2019
DOCUMENTS SUBMITTED TO THE	None at the time of publication

DECISION MAKER FOR CONSIDERATION:	
OFFICER CONTACT DETAILS:	Tom Greenwood, Technical Manager tgreenwood@lancaster.gov.uk Tel: 01524 582458

LANCASTER CITY COUNCIL

After 18th March 2019

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Environmental Improvements - Heaton House and Vale Estate This decision is subject to the appropriate funding being approved at Budget Council on 27th February 2019. This notice has been included provisionally so that work can commence as soon as practical if the funding is approved at that meeting.
DIRECTORATE:	Director for Communities and the Environment
WARD:	Scotforth West Ward; Skerton West Ward
DECISION MAKER:	Chief Executive
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Renewal of balcony railings, asbestos removal and resurfacing of walkways to Heaton House. Resurfacing of walkways to 5 flat blocks on the Vale Estate.
DATE FOR OFFICER DECISION	Not before 18th March 2019
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Tom Greenwood, Technical Manager tgreenwood@lancaster.gov.uk Tel: 01524 582458

LANCASTER CITY COUNCIL

After 18th March 2019

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	External Refurbishments - Vale Estate This decision is subject to the appropriate funding being approved at Budget Council on 27th February 2019. This notice has been included provisionally so that work can commence as soon as practical if the funding is approved at that meeting.
DIRECTORATE:	Communities and the Environment

WARD:	Skerton West Ward
DECISION MAKER:	Chief Executive
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Renewal of doors to 120 properties on Vale estate (Shakespeare Road, Stratford Close, part Greenest Close).
DATE FOR OFFICER DECISION	Not before 18th March 2019
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Tom Greenwood, Technical Manager tgreenwood@lancaster.gov.uk Tel: 01524 582458

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After 18th March 2019

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	HW Heaters & RWP/SVP renewal - Park House This decision is subject to the appropriate funding being approved at Budget Council on 27th February 2019. This notice has been included provisionally so that work can commence as soon as practical if the funding is approved at that meeting.
DIRECTORATE:	Communities and the Environment
WARD:	Skerton East Ward
DECISION MAKER:	Chief Executive
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Undertake replacement of hot water heating systems and internal RWP/SVP pipework within all flats in Park House.
DATE FOR OFFICER DECISION	After 18th March 2019
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Tom Greenwood, Technical Manager tgreenwood@lancaster.gov.uk Tel: 01524 582458

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	The supply of kitchens for the kitchen renewal contract. This decision is subject to the appropriate funding being approved at Budget Council on 27th February 2019. This notice has been included provisionally so that work can commence as soon as practical if the funding is approved at that meeting.
DIRECTORATE:	Communities and the Environment
WARD:	Bulk Ward; Carnforth and Millhead Ward; Skerton East Ward; Skerton West Ward
DECISION MAKER:	Chief Executive
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	The supply of circa 220 kitchens for the Kitchen renewal scheme (Capital project).
DATE FOR OFFICER DECISION	After 18th March 2019
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Christopher Dunford, Responsive Repairs Manager, Environmental Services cdunford@lancaster.gov.uk Tel: 01524 582421

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	The provision of a contractor to undertake the flooring renewal on the kitchen contract. This decision is subject to the appropriate funding being approved at Budget Council on 27th February 2019. This notice has been included provisionally so that work can commence as soon as practical if the funding is approved at that meeting.
DIRECTORATE:	Communities and the Environment
WARD:	Bulk Ward; Carnforth and Millhead Ward; Skerton East Ward; Skerton West Ward
DECISION MAKER:	Director for Communities and the Environment
REASON KEY DECISION:	Financial threshold
DECISION TO BE MADE:	The provision of a contractor to undertake the flooring renewal on the kitchen contract.
DATE FOR OFFICER DECISION	After 18th March 2019
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Christopher Dunford, Responsive Repairs Manager, Environmental Services cdunford@lancaster.gov.uk Tel: 01524 582421